

HVAC Maintenance Agreement

“Planned Maintenance is Peace of Mind”

Planned maintenance keeps your HVAC heating and cooling system running smoothly and is highly recommended by manufacturers and utilities alike. The purpose of this plan is to provide your family with enhanced equipment safety and efficiency as well as extend the life of your equipment. It is important for your system to be checked at least once a year. A properly maintained HVAC system will:

- Increase the life of your system
- Keep the system running at peak efficiency
- Save energy; saving you money
- Provide you with “peace of mind”

Name(s): _____

Primary Phone: _____ Secondary Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Make	Model	Serial #	Notes

Heating system only Cooling system only Complete comfort system

Heating to be performed: month _____ / year _____ Cooling to be performed: month _____ / year _____

Exclusive Precision Tune-Up

This agreement entitles you to an exclusive 15 point precision tune-up and professional cleaning.

- Clean, level and calibrate thermostat
- Remove and wash blower and fan assembly
- Wash condenser coil and evaporator coil (when readily accessible)
- Replace or wash standard air filters
- Check and flush condensate drain line
- Check and clean condensate pump, if applicable
- Lubricate all moving parts
- Test all safety controls and devices
- Test, secure and tighten all electrical connections and terminals
- Activate heating or cooling system
- Check reversing valve (heat pumps only)
- Check air temperatures across the condenser
- Test all motors, starting capacitors, run capacitors, and potential relays
- Test, measure and record operating temperature and pressures
- Provide complete written analysis of our findings along with any recommendations that we may have

Terms

All service department parts, materials, and labor shall be discounted at a rate of 10% off our normal price. This agreement will renew automatically each year at a 1.5% increase unless canceled by either party with 30 days written notice. Full payment is due upon acceptance of this agreement. We at GUDORF's thank you very much for your investment and are looking forward to serving your needs!

Your Acceptance and Method of Payment

Planned Maintenance Agreement Total Cost: _____

Cash: _____ Check #: _____ Master Card: _____ Visa: _____

Credit Card #: _____ Expiration Date: _____

Company Approval by: _____ Date: _____

Customer Approval: _____ Date: _____

Print Name: _____